

Regular Meeting of the LITE Commission
Louisiana Immersive Technologies Enterprise
537 Cajundome Blvd., Suite 209
Lafayette, LA 70506

May 25, 2011 - 9:00 a.m.
MINUTES

Robert Veazey, Chairman, called the meeting to order at 9:10 a.m. – Roll Call

Commission Members:

Present:

Mark Zappi
Paula Carson
Bradd Clark
Tom Cox
Robert Veazey

Absent:

Don Briggs
Robert Fudickar

A quorum of members was present the meeting was called to order by Robert Veazey.

Others present:

Monica Laverne, COO
Dr. Robert Twilley, Interim CEO
Tara McDonald, Executive Assistant
Madeline Broussard, Facility Manager
Steve Oats, Legal Counsel

Scott Malo, Content Manager
Chuck Vincent, GDS
Peter Santora, Managing Director
of Korn/Ferry International

Meeting Minutes

Bobby Veazey asked for motion to approve the April 20, 2011 regular meeting minutes.

1. Motion to approve the April 2011 regular meeting minutes.

A. Motion by: Paula Carson

B. Second: Bradd Clark

C. Vote: Ayes-Unanimous Nays: None

Dr. Twilley, Interim CEO, reported on LITE's strategic plan implementation process and how it aligns with current structure and staff. Committee formations and structure has been set up and will meet every other month reporting back to commission at monthly meetings. Focus is now on outreach/public relations and the need for building partnerships. Discussions also included overview of completed, current, and future projects.

Financial Statements

Upon recommendation of the Finance Committee Paula Carson asked for a motion to approve the April 2011 financials.

2. Motion to approve the April 2011 financials.

A. Motion by: Paula Carson

B. Second: Bradd Clark

C. Vote: Ayes-Unanimous Nays: None

Finance Committee

Upon recommendation of the Finance Committee Paula Carson asked for a motion to approve the Accounting Policies.

3. Motion to approve the Accounting Policies.

A. Motion by: Mark Zappi

B. Second: Paula Carson

C. Vote: Ayes-Unanimous Nays: None

Facilities' Committee

Upon recommendation of the Facilities Committee Bradd Clark asked for a motion to approve the Venue Usage Policy with changes to Security subject to Chairman's covenant review.

4. Motion to approve the Venue Usage Policy with changes to Security subject to Chairman's covenant review.

A. Motion by: Tom Cox

B. Second: Bradd Clark

C. Vote: Ayes-Unanimous Nays: None

Larry Blanchette with Associated Design Group gave report on air cool chiller plant. Drawings and specifications are complete and ready to go out for public bid with changes as discussed by commission.

Commission asked for motion to declare emergency chiller repairs relative to public bid and authorization given to Facilities Committee to continue with implementation.

5. Motion to declare emergency chiller repairs relative to public bid and authorization given to Facilities Committee to continue with implementation.

A. Motion by: Mark Zappi

B. Second: Bradd Clark

C. Vote: Ayes-Unanimous Nays: None

CEO Search Committee

Upon recommendation of the CEO Search Committee Bradd Clark along with legal motioned for approval of Korn/Ferry International to be the search firm in the CEO search.

5. Motion to approve Korn/Ferry International to be the search firm in the CEO search.

A. Motion by: Bradd Clark

B. Second: Tom Cox

C. Vote: Ayes-Unanimous Nays: None

Strategic Planning Committee

Upon recommendation of the Strategic Planning Committee, Mark Zappi asked for motion to adopt the May 2011 Strategic Plan as written.

6. Motion to adopt the May 2011 Strategic Plan as written.

A. Motion by: Mark Zappi

B. Second: Paula Carson

C. Vote: Ayes-Unanimous Nays: None

Policies and Procedures Committee

Tom Cox, Chair of Policies and Procedures Committee, would like to defer approval of Employee Handbook until the next meeting.

New Business

Bobby Veazey asked for motion to delegate authority to the interim CEO to negotiate terms of the upcoming lease renewal for GDS and bind final lease agreement.

7. Bobby Veazey asked for motion to delegate authority to the interim CEO to negotiate terms of the upcoming lease renewal for GDS and bind final lease agreement.

A. Motion by: Tom Cox

B. Second: Bradd Clark

C. Vote: Ayes-Unanimous Nays: None

Next meeting scheduled for Wednesday, July 20, 2011 at 9:00 a.m. at LITE, Staff Conference Room, Suite 209.

Adjournment

Being no further business, the meeting adjourned at 10:48 a.m.

Approved:


Secretary/Treasurer
LITE Commission